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**UNIVERSITY COLLEGE OF ENGINEERING**  
(AUTONOMOUS)  
**OSMANIA UNIVERSITY, HYDERABAD – 500007, T.S.,INDIA**

**INSTRUCTIONS TO B.E STUDENTS OF UCE (A) , OU**  
**FOR SEMESTER END EXAMS (ONLINE)- JULY/ AUGUST 2021**

Date: 2<sup>nd</sup> July, 2021

All the present BE IV, VI and VIII Semester Students of UCE, OU are hereby informed to follow certain instructions strictly for successful conduction of BE III, V and VII (previous) Semesters online examinations (online) scheduled from 6/7/2021 to 19/7/2021.

1. Reach the place before 10.00 am/2.00 pm where uninterrupted internet and power is available
2. Keep ready the following: a smart phone/ laptop, 20 pages A4 size white papers/ print out of model answer script (provided by exam cell), pen, pencil, eraser, scale, calculator, Hall ticket and Graph sheets etc. to write the exam by 10.00 am/ 2.00 pm sharp.(See that there must not be any other person, textbooks, note books, any other study material etc.)
3. You will receive online link to the registered mobile number by 10.15 am/ 2.15 pm (in WhatsApp group created by the UCE, OU)
4. Join in the virtual exam hall through the provided link by 10.25 am/ 2.25 pm
5. Invigilator will admit you to the virtual exam hall at 10.30 am/ 2.30 pm
6. Show your Hall ticket, 20 page answer script with empty pages to your invigilator
7. Write your name, signature, date, subject name, branch, semester on first page.
8. Write PAGE NUMBERS (as given in model answer scripts) on each page of answer script and show same to the invigilator before 10.45 am/ 2.45 pm
9. You will receive the question paper at 10.55 am/ 2.55 pm through registered mail IDs.
10. Download the question paper immediately and start writing the exam at 11.00AM/ 3.00 pm.
11. Should not move away from original position of seating place during exam under any circumstances
12. A strict monitoring mechanism is there during exam.
13. Stop writing the exam exactly at 1.00 pm/ 5.00 pm
14. After completion of your exam, Scan all the pages (page 1-page 20) of the Answer Booklet and save it as a **single pdf file** with Subject Name followed by Roll Number and send it through your registered e-mail Id (printed on the question paper) before 1.30 pm/5.30 pm.
15. Any form of malpractice and violating any of the above instructions will be viewed very seriously and action will be taken as per the examinations rules of Osmania University.

Examination Timings: BE V & VII SEMESTERS- 11.00 AM TO 1.00 PM & BE III SEMESTER - 3.00 PM TO 5.00 PM

PRINCIPAL

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